



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
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OPNAVINST 1650.22D
N77
17 June 2001

OPNAV INSTRUCTION 1650.22D

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field addresses not having Navy personnel attached)

Subj: AWARDS SPONSORED BY THE NAVAL SUBMARINE LEAGUE

Ref: (a) SECNAVINST 4651.8L
(b) DOD 5500.7-R of 30 Aug 93 (NOTAL)

Encl: (1) Awards Sponsored by the Naval Submarine League
(2) Award Submission Format

1. **Purpose.** To issue procedures for nominating individuals for awards sponsored by the Naval Submarine League in recognition of commendable actions of particular service to the submarine force. This instruction has been revised and should be reviewed in its entirety.

2. **Cancellation.** OPNAVINST 1650.22C.

3. **Background.** The Naval Submarine League is a professional society, composed of military (Active and Reserve) and civilian members, dedicated to enhanced awareness and support of the submarine force. Starting in 1986, the Naval Submarine League has presented annual awards to individuals who have made outstanding contributions, or demonstrated performance worthy of special recognition. In 1995, two additional awards were initiated to recognize the officer and enlisted man with the earliest date of Qualification in Submarines serving in a commissioned submarine on the anniversary of the Submarine Force (11 April). In 2000, approval was granted to honor the outstanding Chief of the Boat. The award has been designated the Frank A. Lister Award.

4. **Awards.** The awards are presented during the annual Naval Submarine League Symposium, which is held mid-year in the Washington, DC area. Under paragraph 6 of reference (a), the activities, which normally fund the administrative temporary duty travel requirements of the award recipients, are delegated

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authority to approve travel and per diem for the recipient to attend the symposium. The Naval Submarine League will provide meals and free admission to symposium events for the award recipients and one guest each. Travel orders for the award recipients should indicate that acceptance of meals is authorized under reference (b).

5. Nomination Criteria. Specific criteria for nominations are outlined in enclosure (1). Membership in the Naval Submarine League is not a requirement for nomination for any award and nominations need not be assigned to the command submitting the nomination. Members of the Naval Reserve, supporting the Submarine Force during their active duty periods, are eligible for nomination for all awards except the Darby, Lister, and Dolphin Awards. Each nomination must be a single-spaced, typewritten narrative, not to exceed two pages. Nominations must be unclassified and stand-alone.

6. Action

a. Performance Awards. Submarine type commanders will solicit nominations, and select one nominee each for the Rear Admiral Jack N. Darby and Master Chief Frank A. Lister Awards and a maximum of five personnel for the remaining awards. Nominations for the Frederick B. Warder award are not limited to submarine type commanders and will be accepted from all commands whose personnel meet the nomination criteria. Commanders will submit their nominations, with all required information, to the Chief of Naval Operations (CNO) (N77) no later than 15 April of each year. The nominations must address the period 1 April to 31 March prior to the nomination date.

b. Dolphin Awards. The Director, Submarine/Nuclear Power Distribution Division of the Bureau of Naval Personnel (PERS-42) will determine the SILVER DOLPHIN and GOLD DOLPHIN awards.

7. Selection. CNO (N77) will evaluate each nomination received and, based upon merits of the information supplied will recommend individual award selectees to the Naval Submarine League. Final selection of award recipients rests with the Naval Submarine League.

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8. Report. The reporting requirement contained in paragraph 5 is exempt from reports control per SECNAVINST 5214.2B

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Director
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Distribution:
SNDL Parts 1 and 2

AWARDS SPONSORED BY THE NAVAL SUBMARINE LEAGUE

A. **The Naval Submarine League Charles A. Lockwood Award for Submarine Professional Excellence**. This award recognizes individuals (Active or Reserve) for achievement, contribution, specific action or consistent performance, which best exemplifies the traditional spirit embodied in the submarine force. Three awards will be presented annually -- one each to an officer, a chief petty officer, and an E6 or below.

CRITERIA

1. Nominated individuals (Active or Reserve) must be serving on or recently served on a submarine or other submersible during the nomination period.
2. Nominated individuals must have accomplished a specific achievement, contribution or action, or demonstrated consistently outstanding service which enhanced the professional conduct of submarining.

AWARD

1. Plaque appropriately inscribed.
2. Certificate signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).
3. Honorarium.
4. Life membership in the Naval Submarine League.

B. **The Naval Submarine League Levering Smith Award for Submarine Support Achievement**. This award recognizes specific or continuing submarine support actions, which have most contributed to the furtherance of the spirit or fighting mettle of the submarine force. One award will be presented annually to a Navy or Naval Reserve service member, lieutenant commander or junior. All enlisted personnel are eligible. In the context of this award, "submarine support" shall include service in submarine support activities, submarine maintenance and training activities, and other such activities engaged in direct support

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of the operating submarine force.

CRITERIA

1. Nominated individual (Active or Reserve) must be serving or have recently served at a submarine support activity during the nomination period. (Personnel assigned to headquarters staffs are not eligible.)

2. Nominated individual must have made a noteworthy contribution to the support of the submarine force. The focus of the nomination can be personal or professional, leadership or material.

AWARD

1. Plaque appropriately inscribed.

2. Certificate signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).

3. Honorarium.

4. Life membership in the Naval Submarine League.

C. **The Naval Submarine League Frederick B. Warder Award for Outstanding Achievement.** This award recognizes a specific action, contribution or continuing performance, which most positively influenced the reputation, readiness or future well being of the submarine force. One award will be presented annually to a government employee (civilian, Active/Reserve military, lieutenant commander or junior). (All enlisted personnel are eligible.)

CRITERIA

1. Nominated individual must be a government employee or have been a government employee during the nomination period.

2. Nominated individual must have made a specific contribution through a special act or sustained superior

performance, which has enhanced the reputation, readiness or future well being of the submarine force.

AWARD

1. Plaque appropriately inscribed.
2. Certificate signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).
3. Honorarium.
4. Life membership in the Naval Submarine League.

D. **The Naval Submarine League Rear Admiral Jack N. Darby Award for Inspirational Leadership and Excellence of Command.** This award recognizes a submarine officer who has displayed exceptional leadership in command. One award will be presented annually to a submarine commanding officer.

CRITERIA

1. Nominated individual must be serving in or recently served in command of a submarine during the nomination period.
2. Nominated individual must have made a conspicuous contribution to leadership in the Submarine Force, by his personal example and demonstrated leadership excellence in command.

AWARD

1. Plaque appropriately inscribed.
2. Certificate signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).
3. Honorarium.
4. Life membership in the Naval Submarine League.

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E. **The Naval Submarine League Master Chief Frank A. Lister Award for Exceptional Leadership and Motivation while serving as a Chief of the Boat.** This award recognizes a submarine Chief of the Boat who has displayed exceptional leadership and motivation of his crew while serving as a Chief of the Boat. One award will be presented annually to a submarine senior or master chief petty officer.

Criteria

1. Nominated individual must be serving as or have recently served as Chief of the Boat in a submarine during the nomination period.

2. Nominated individual must have made a conspicuous contribution to his command, crew, and the Submarine Force in the areas of morale, welfare, and retention through his personal example and must have demonstrated exceptional leadership as Chief of the Boat.

Award

1. Plaque appropriately inscribed.

2. Certificate signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).

3. Honorarium.

4. Life membership in the Naval Submarine League.

F. **Dolphin Awards.** These awards recognize the officer and enlisted man serving in a commissioned submarine on the anniversary of the Submarine Force (11 April) who have the earliest dates of qualification in submarines.

Criteria

1. The individuals selected must be serving in a commissioned submarine on April 11 of the year selected.

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2. The individuals selected will be the officer and the enlisted man with the earliest date of the designation "Qualified in Submarines".

Award

1. Names inscribed on the perpetual trophies, one for officers and one for enlisted men.

2. A miniature replica of the perpetual trophy.

3. A certificate of award signed by the Chairman of the Board of the Naval Submarine League and the Director, Submarine Warfare Division, Office of the Chief of Naval Operations (N77).

4. Recognition at the Annual Naval Submarine League Symposium.

AWARD SUBMISSION FORMAT

1. Cover letter, based on the requirements of enclosure (1), should include the following information and be marked For Official Use Only:

a. Name of award for which the individual is being nominated.

b. Personal data concerning the individual:

Full Name
Rank/Rate or GS rating
Social Security Number
Current Duty Station
Home of Record
Spouse's Name (if applicable)

2. Justification for award nomination should be forwarded as enclosure (1) to the cover letter.

a. Identify specific action, contribution or continuing performance upon which the nomination is based.

b. Outline the impact of the specific action, contribution or performance upon the submarine force.

c. Explain why the specific action, contribution or continuing performance merits recognition through the presentation of the specific Naval Submarine League award for which the individual is recommended.